

Charter of the College of Management at National Yang Ming Chiao Tung University

Formulated at the 1st college affairs meeting for academic year 2020 on April 29, 2021

Chapter 1 General Provisions

- Article 1 This Charter is formulated in order to handle the administrative affairs of the College of Management of National Yang Ming Chiao Tung University (hereinafter the College), to ensure the rights and interests of the faculty and students of the College, and to enhance the quality of academic research. If not provided for in this charter, the provisions of the University's organization regulations or other relevant laws and regulations shall apply.
- Article 2 The College is composed of its departments, institutes, in-service Master's programs, degree programs and centers. The College shall appoint a dean to represent the College externally and to manage its affairs, and may appoint one or two deputy deans. The deputy deans are nominated by the dean and appointed with the consent of the president for a term of office equal to that of the dean.
- Article 3 The College shall hold its college affairs meetings, which shall be the highest decision-making body of the College.
- Article 4 The College shall set up a Faculty Evaluation Committee, the organization and duties of which shall be determined separately.
- Article 5 The College shall establish a Curriculum Committee, under which task forces for the enhancement of undergraduate, postgraduate and doctoral program teaching may be set up, the organization and duties of which shall be defined separately.
- Article 6 The College shall hold an administrative directors' meeting, comprising the dean, the deputy dean, and the heads of departments and independent institutes (including EMBA and GMBA programs), to promote and resolve day-to-day administrative matters. The administrative directors' meeting may set up an academic committee and a task force on examinations for admissions, the organization and duties of which shall be prescribed separately.
- Article 7 The College shall create a committee for the in-service Master's programs in the College of Management, the organization and management of which shall be specified separately.
- Article 8 The College may establish such other committees or task forces as it deems necessary, subject to the approval of the college affairs meeting.

Chapter 2 College Affairs Meetings

Article 9 The college affairs meetings are convened by the dean and are composed of ex-officio, departmental and student representatives:

1. Ex-officio representatives: Deputy dean of the College, heads of departments and independent institutes.
2. Department/Institute Representatives: Each department/institute shall elect one department/institute representative for every five full-time teachers in its establishment after deducting the ex-officio representatives (One representative can still be selected among less than five teachers, but teachers who are jointly but not primarily employed, teachers on leave, overseas training or on leave without pay are not counted.)
3. Student representative: The dean shall invite the head of any department or independent institute to draw lots among existing departments/institutes to decide an appointing department/institute, which shall in turn designate a student representative. A student representative must be enrolled in the University and serve for one year. If a student representative resigns or is unable to serve due to personal reasons during the term of office, a replacement shall be arranged by the appointing unit of that year.

The dean may invite other faculty members, staff members and students who are not representatives to attend the meeting as necessary.

When discussing matters concerning teachers or students and involving conflict of interest or sensitivity, the chairperson may, by resolution of the meeting, ask the person in question to recuse himself/herself.

Article 10 The functions of the college affairs meeting are as follows:

1. Examining and approving the College's charter and medium and long-term development plans.
2. Discussing and deciding on teaching, research, funding allocation and implementation.
3. Performing the authority set out in the school's regulations.
4. Reviewing motions submitted in accordance with the University's procedures.
5. Dealing with other important matters of the College.

Article 11 College affairs meetings shall be held at least once a semester and shall be attended by at least one-half of the representatives before they can be convened. An interim college affairs meeting may be called with a written proposal by collecting the signatures of one-fourth or more of the college affairs meeting representatives, or of one-tenth or more of the full-time faculty members of the College, or by a motion made at a department/institute affairs meeting.

Article 12 A resolution at a college affairs meeting shall be passed with the consent of at least one-half of those present; a major motion shall be recognized

by the consent of at least one-half of those present at a college affairs meeting and shall be passed only with the consent of two-thirds or more of those present.

Chapter 3 Selection, Dismissal and Duties of the Dean

Article 13 The selection, reappointment and dismissal of the dean shall be governed by the rules for the selection and reappointment of the dean of the College of Management at the University.

Article 14 If the dean goes abroad or leaves the University during his/her term of office, he/she shall designate a deputy dean as his/her proxy. If the dean resigns, is unable to perform his or her official duties for more than six consecutive months or for other reasons before the expiry of his or her tenure of office and his or her term is thus naturally terminated, the president shall appoint an acting dean, and a new dean shall be elected within half a year pursuant to the rules for the selection and reappointment of the dean of the University's College of Management.

Article 15 The powers and duties of the dean are as follows:

1. Managing the administrative affairs of the College.
2. Convening and presiding at college affairs meetings and administrative directors' meetings.
3. Carrying out the resolutions at college affairs meetings.
4. Coordinating the various committees of the College.
5. Representing the College at various meetings.
6. Coordinating the allocation of funds and space and personnel appointments in the various units of the College.

Chapter 4 Supplementary Provisions

Article 16 Any amendment or modification to the provisions of this Charter shall be approved by a two-thirds majority of the members present at a college affairs meeting before it is put into effect, and the same applies to any subsequent amendments hereto.